



GREENWOOD ACADEMIES TRUST

## ACCESSIBILITY PLAN

1. This Accessibility Plan has been drawn up in consultation with the Greenwood Academies Trust (GAT) board, students, parents, staff and councillors of the Academy and covers the period from November 2015 – October 2018.
2. We are committed to providing a fully accessible environment which values and includes all students, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
3. GAT plans, over time, to increase the accessibility of provision for all students, staff and visitors to all of our sites. Individual Accessibility Plans are produced for each Academy and contain relevant actions to:
  - Improve access to the **physical environment** of the Academy, adding specialist facilities as necessary. This covers improvements to the physical environment and physical aids to access education.
  - Increase access to the **curriculum** for students with a disability, expanding the curriculum as necessary to ensure that students with a disability are as equally prepared for life as are the able-bodied students. This covers teaching and learning and the wider curriculum of the Academy such as participation in after school clubs, leisure and cultural activities, off site visits etc. It also includes the provision of specialist **aids and equipment**, which may assist disabled students in accessing the curriculum.
  - Improve the delivery of **written information** to students, staff, parents and visitors with disabilities. This will include handouts, timetables, textbooks and information about the Academy and its events. The information will be made available in various preferred formats within a reasonable time frame.
5. Attached are Action Plans, relating to these key aspects of accessibility. The plans will be reviewed and adjusted on an annual basis. New Action Plans will be produced every three years.
6. We acknowledge that there is a need for ongoing awareness raising and training for staff trustees and councillors in the matter of disability discrimination and the need to inform attitudes on this matter.
7. The Accessibility Plan should be read in conjunction with the relevant sections of following documents:

- SEN and Disability Policy
- Admissions Policy
- Exclusions Policy
- Every Child Matters
- Organisation of Student Learning
- Education Brief
- Academy Improvement Plans
- Academy Brochures
- Asset Management Plan

8. The Action Plan for physical accessibility relates to the Access Audit of the Academy, which is undertaken regularly by the Director Risk and Health & Safety. It may not be feasible to undertake some of the works during the life of this first Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will be reviewed prior to the end of each three-year plan period in order to inform the development of the new Plan for the following period.
9. As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for the GAT Finance and General Purposes (F&GP) and school council committees will contain an item on “having regard to matters relating to Access”.
10. The Academy Brochure will make reference to this Accessibility Plan.
11. The Academy’s complaints procedure covers the Accessibility Plan.
12. Information about our Accessibility Plan will be published in each Academy’s Annual Report to Parents (statutory).
13. The Plan will be monitored through the School Council. Each School Council will produce a termly report on progress against the plan for the GAT F&GP.
14. The Academy will work in partnership with all stakeholders in developing and implementing this plan.
15. The Plan will be monitored by Ofsted as part of their inspection cycle.

DATE 22.10.2015

## Dogsthorpe Academy Accessibility Plan 2015-2018

### Improving the Physical Access at Dogsthorpe Academy

Ref No.	Location	Findings	Action	Timescale	Cost £
1	Main Building – all entrances	Level access to front entrance and to all classroom and main hall entrance  Exits to rear of building have low gradient ramps	Stepped entry/ exit adjacent to Music room should be replaced with a low gradient ramp to allow ease of access for wheelchair users. Installing a ramp also gives two different directions of travel in the event of an evacuation.  The single stepped entry/exit door (height 75cms) into yr 3 corridor would benefit from the installation of a small ramp	01.03.2016  01.03.2016	£5K-£7K  £500 Small wooden ramp is suitable
2	Reception and entrance lobby	Well-mat level with floor surface Lobby big enough for wheelchair/ pushchair and companion Counter: appropriate width & height, with adequate knee recess Glass panels in the doors No facilities for hearing impaired.	Install hearing loop and sign at reception. A portable loop e.g. <a href="http://www.sarabec.com/la90-portable-loop-system/p778">http://www.sarabec.com/la90-portable-loop-system/p778</a> would be satisfactory and would provide flexibility if other parts of the site is being used. Ensure signage is in place and staff are trained in its use.	01.01.2016	£100-£150
3	Building: <ul style="list-style-type: none"> <li>• Flooring</li> <li>• Steps/stairs</li> <li>• Doorways</li> <li>• corridors</li> </ul>	Flooring is level in all areas except external steps noted above. Corridors 1m wide in school area with cupboards, etc. Clear contrast between walls, floor and doors in main building	It would be difficult for the visually impaired to distinguish between the floor, walls and the doors within the catering block as they are of a similar colour. Paint the door frames and skirting boards in a darker colour providing a clear contrast.	01.01.2016	Paint £60 Site Manager task at no cost.
4	Furniture	No lower height/adjustable height desks/worktops/sinks	Purchase adjustable height furniture as and when required	As and when required	
5	Toilets (individual accessible)	Only one accessible toilet in hygiene room in main building	An accessible toilet set at junior specification should be installed in the corridor to the rear of the building. - WC with seat height at 420-430 mm i.e.	01.04.2016	Quote would be needed for this

Ref No.	Location	Findings	Action	Timescale	Cost £
		Accessible toilet in catering block is set at adult specification (470mm in height)	<p>standard adult height</p> <ul style="list-style-type: none"> <li>- grab rails at 100-150mm above seat height and 400-500mm centres from centre of seat.</li> <li>- horizontal grab rails around washbasins to an appropriate height for the age range and vertically mounted rails at a height centred on the height of the horizontal rails e.g. if the horizontal rail is fitted at 500mm from the floor the centre of any vertical rail should be 500mm from the floor</li> </ul> <p>A suitable room has already been suggested by the site manager.</p> <p>The WC and associated fittings should be changed to fit junior height: 420-430mm i.e. standard adult height</p>	01.03.2016	<p>Grab rails and taps can be refitted by site manager at no cost.</p> <p>New WC and basin required approx. cost £250 per toilet + fitting</p>
6	Toilets	Separate facilities for adults and children	It is recommended that one toilet in each set has a door that opens outwards and has a grab-rail fitted to aid anyone who may have temporary or permanent mobility restrictions	01.01.2016	Grab-rails £60 Site Manager task at no cost.
7	Hygiene room	No hoist or changing bed available	A mobile or fixed hoist and a changing bed should be purchased when required.	As and when required	

Ref No.	Location	Findings	Action	Timescale	Cost £
		Accessible toilet and shower at appropriate height.	Hand towels should be moved closer to the WC so that it can be reached from the seat.	01.01.2016	
8	Medical room	Building Bulletin 103 states "a medical inspection (MI)/ therapy room, required by the School Premises (England) Regulations 2012: for the medical examination and treatment of pupils: a separate 'sick bay' is also required so that the MI room will be free to be used for medical issues, visiting therapists or similar support for pupils	At present children feeling ill are kept on a chair in the main corridor near to the front entrance.  Ideally a small room near to the main office should be converted into a medical room.	01.07.2016	Costs include relocation of furniture and possible redecoration
9	Disabled Parking	Designated spaces are in place, with level walkway access from car park to front entrance of the building	No action		
10	Catering	Low level catering counter	No action		
11	Other	Exit from the front fenced grassed area is not suitable for wheelchair users. Exit from the front of building can be made directly from the classroom or from a side door at the end of the corridor	Since this is the emergency evacuation point from the front of the building, suggest installing a gate to either side of the fenced so that the wheelchair user can use the tarmacked footpath regardless of which exit was used from this side of the building.	01.03.2016	Plans already underway to install new fencing and gates.